



# Top Notch Property Management

KITCHEN	Move-In	Move-Out	BEDROOM #1	Move-In2	Move-Out2
Walls & Ceiling			Walls & Ceiling		
Floor/Floor Coverings			Floor/Floor Coverings		
Counters			Light Fixture(s), Bulb(s)		
Sink/Faucet			Light Switches, Outlets		
Drain/Plumbing			Door/Door Hardware		
Garbage Disposal			Window(s) & Screen(s)		
Light Fixture(s), Bulb(s)			Closet Door(s)		
Light Switches, Outlets			Furniture (if any)		
Door/Door Hardware			Other:		
Window(s) & Screen(s)			<b>BEDROOM #2</b>		
Cabinets			Walls & Ceiling		
Refrigerator			Floor/Floor Coverings		
Stove/Oven			Light Fixture(s), Bulb(s)		
Dishwasher			Light Switches, Outlets		
Microwave			Door/Door Hardware		
Other:			Window(s) & Screen(s)		
<b>DINING ROOM</b>			Closet Door(s)		
Walls & Ceiling			Furniture (if any)		
Floor/Floor Coverings			Other:		
Light Fixture(s), Bulb(s)			<b>BEDROOM #3</b>		
Light Switches, Outlets			Walls & Ceiling		
Door/Door Hardware			Floor/Floor Coverings		
Window(s) & Screen(s)			Light Fixture(s), Bulb(s)		
Closet			Light Switches, Outlets		
Furniture (if any)			Door/Door Hardware		
Other:			Window(s) & Screen(s)		
<b>LIVING ROOM</b>			Closet Door(s)		
Walls & Ceiling			Furniture (if any)		
Floor/Floor Coverings			Other:		
Light Fixture(s), Bulb(s)			<b>BEDROOM #4</b>		
Light Switches, Outlets			Walls & Ceiling		
Door/Door Hardware			Floor/Floor Coverings		
Window(s) & Screen(s)			Light Fixture(s), Bulb(s)		
Closet			Light Switches, Outlets		
Furniture (if any)			Door/Door Hardware		
Other:			Window(s) & Screen(s)		
<b>BATHROOM</b>			Closet Door(s)		
Walls & Ceiling			Furniture (if any)		
Floor/Floor Coverings			Other:		
Sink/Faucet			<b>OTHER AREAS</b>		
Drain/Plumbing			Entry Door(s)		
Light Fixture(s), Bulb(s)			Furnace/Heater		
Light Switches, Outlets			Air Conditioning		
Door/Door Hardware			Water Heater		
Window(s) & Screen(s)			Balcony, Patio, Terrace		
Other:			Other:		
<b>Move In Date:</b>					
<b>Signature Agent</b>					
<b>Signature Tenant(s)</b>					
<b>Move Out Date:</b>					
<b>Signature Agent</b>					
<b>Signature Tenant(s)</b>					